



## How to lodge a Windscreen claim with Insuret

Insuret's preferred windscreen repairer is Instant Windscreens. By using Instant Windscreens the job will be invoiced direct to Insuret.

We will require the "Windscreen Claim Form" to be completed and emailed to Insuret claims department along with a picture of the damage. A Claims Consultant will then verify the policy/vehicle and lodge a claim.

Once verified the claims consultant will forward the authority to Instant Windscreens, who will then contact the insured to book the job in.

The invoice for the damaged glass will be forwarded directly to Insuret.

### Other Windscreen repairers

The brokerage will need to supply Insuret with the below information when lodging a claim.

- Completed Insuret claim form (please make sure all sections are completed to streamline the lodgement)
- Supply Insuret with copy of paid invoice of windscreen repair
- Supply Insuret with photos of the damaged glass
- Supply Insuret with bank account information for the policy holder for reimbursement

**IMPORTANT NOTE:** For further information regarding excesses, exclusions and policy limitations, please refer to your Product Disclosure Statement.

### Insuret Claims Department contact information

Call: 07 3239 7000

Fax: 07 3239 7001

Email: [claims@insuret.com.au](mailto:claims@insuret.com.au)